

Mount Pleasant Public Library: Board of Trustees Meeting
Minutes of the Meeting of January 19, 2023

Trustees & Liaisons present: Dick Malina, Mary Ann Quinn, Julie Edwards, Rebecca Myers, Eric Neuman, Frank Casale, Donna Gambaccini, David Vinjamuri (Village Liaison), Thomas Sialiano (Town Liaison),

Also present:

John Fearon, Library Director; Martha Mesiti, Assistant Library Director;

Trustees & Liaisons absent: James Riina

Call to order

Administrative: Trustee Edwards called the meeting to order at 6:58 pm.

Minutes

The minutes of the December 15, 2022, Board meeting were approved. Moved by Trustee Gambaccini, seconded by Trustee Myers, and passed.

Opportunity to Hear from the Public

Two members of the public, both potential board candidates, attended to observe the meeting.

Claims of Payment

After discussion, it was moved by Trustee Neuman, and seconded by Trustee Casale, that:

It is hereby resolved that, after review, the Library Board approves the following payments for the month of January, 2023:

- Invoices charged against Trust & Agency Funds: \$125.00
- Invoices charged against the General fund: \$71,213.72
- Invoices paid via the Library credit card: \$997.38

202301-01 The motion passed.

Directors Report

- Director Fearon offered a preliminary review of the Library's year-end financial standing. The Library may have a surplus for 2022 of \$50,000 - \$75,000, due largely to unanticipated personnel vacancies. Director Fearon recommends adding \$25,000 of the surplus amount to the Library's fund balance, and the remainder to the Capital Reserve.

- The Library is booming in the after-school hours. While it is busy and loud, behavior is not the problem it had been, and the atmosphere is much more studious. The new YA Librarian is very popular. The Staff draws the kids in and helps connect them to the Library.
- It is expected that the second phase of the drainage project will be completed in the first quarter of 2023.
- An analysis for 2021 (based on the WLS Annual Statistics Report) shows the Library performing very well in comparison to peer libraries and to all libraries in the county in terms of service, materials, and financial metrics.
- New York State now requires all public library trustees to complete a minimum of two hours of trustee education annually, effective 2023. The Library also needs to create a Trustee Education Policy.
- Director Fearon also recommended that the Board create or review Library policies concerning the Community Use of Facilities, and Collection Development to help ensure equitable access and consistency and transparency in our rules and decisions. Trustees Gambaccini and Neuman will work with Director Fearon on Facilities.

Other Discussion

- The Liaisons reported on communications pending between the Town and the Village concerning the Master Plan proposal and the Library's recommendation. After discussion of ways to keep the respective boards informed of Library activities and accomplishments, Trustee Sialiano suggested that the Library might present its report to the Town Work Session.

After discussion, it was moved by Trustee Quinn, and seconded by Trustee Malina, that:

It is hereby resolved that the following personnel items be approved:

- Vincenza Gallo be appointed to the position of Substitute Library Clerk, effective January 20, 2023, at the hourly rate of pay stipulated in the 2023 Authorized Personnel Salary Schedule
- The appointment of Daphne Revie to the position of Librarian I be made permanent effective January 23, 2023

202301-02 The motion passed.

After discussion, it was moved by Trustee Neuman, and seconded by Trustee Casale, that:
It is hereby resolved that the IRS Mileage Allowance of 65.5c per mile be adopted for 2023
202301-03 The motion passed.

After discussion, it was moved by Trustee Malina, and seconded by Trustee Myers, that:
It is hereby resolved that the Town Comptroller be authorized to make all year-end budget transfers necessary to bring the Library's financial records into compliance with NYS regulations and to distribute excess revenues in fiscal year 2022 as follows:

- Add \$25,000 to the Library's Unrestricted Fund Balance
- All other funds to be added to the Library's Capital Reserve Fund

202301-04 The motion passed.

Executive Session

On a motion from Trustee Myers, seconded by Trustee Casale, the Board entered into Executive Session at 7:55 pm to discuss labor negotiations. The Board came out of Executive Session at 8:55 pm, on a motion from Trustee Neuman, seconded by Trustee Casale.

Trustee Quinn moved for adjournment at 8:56 pm, seconded by Trustee Myers.

Next regular meeting: Thursday, February 16, 2023, at 7:00 pm.

Respectfully submitted,
Mary Ann Quinn
Secretary